

EFAD CONGRESS

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VAT Refund for EU Participants

As an EU-based participant attending the congress in Sweden, you may be eligible to reclaim Swedish VAT on registration fees and other business-related expenses. To qualify, your organization must be registered for VAT in another EU member state. The expenses must be strictly business-related and not for personal use. Additionally, you should not be VAT-registered in Sweden, nor should you provide any taxable goods or services within Swedish territory

Step 1 - Gather your documentation

To support your VAT refund application, you will need to collect all original invoices related to your business expenses. Each invoice should clearly show the supplier's name and Swedish VAT number, a breakdown of the VAT charged, and your organization's name and address. It is important that the invoices meet the formal requirements for VAT reclaim in Sweden.

Step 2 - Apply via your local tax authority

As an EU-based business, you must submit your VAT refund application through the electronic portal of your own country's tax authority—not directly to the Swedish Tax Agency. Your local tax authority will review the application and then forward it to the Swedish Tax Agency (Skatteverket) for processing. Make sure you follow the specific procedures and requirements set by your national tax office when submitting the request.

Step 3 - Submit on time

Make sure to submit your VAT refund application no later than September 30 of the year following the one in which the VAT was incurred. For example, if you attended the congress in 2025, your application must be submitted by September 30, 2026. Late submissions will not be accepted by the tax authorities.

Step 4 - Keep records

It is important to retain all relevant documentation related to your expenses, as you may be asked to provide supporting evidence. This can include copies of invoices, proof of payment, and a brief explanation of the purpose of each expense. Both your local tax authority and the Swedish Tax Agency may request these documents during the review of your application.